



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

SPECIAL COUNCIL MEETING

Meeting Minutes

I. Call to Order

Tribal Chairperson Elaine Fink, called to order the special meeting of the North Fork Rancheria at **9:48 a.m. on May 10, 2019** in North Fork, CA.

II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

III. Roll Call

Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Elaine Fink, Fred Beihn, Katrina Guitierrez, and Jacquie Van Huss. Maryann McGovran via phone.

Staff present:

Gary Nicholes – CAO

David Falls – TANF Director

Paul Irwin – IHA Director

IV. Approval of Meeting Agenda

Secretary Guitierrez motioned to approve the agenda. Council Member Van Huss seconded. Mc 5/0/0

V. Approval of previous meeting minutes

Secretary Guitierrez motioned to approve the special meeting minutes from April 26, 2019. Council Member Van Huss seconded. Mc 5/0/0

Secretary Guitierrez motioned to approve the special meeting minutes from May 03, 2019. Council Member Van Huss seconded. Mc 5/0/0

VI. New Business

1) Paul Irwin – IHA Director

a. Mill Site Road

Mr. Irwin reported that he has been trying to get confirmation from CDC to proceed with the engineering firm, Blair Church and Flynn for the surveying and geotechnical investigation for the portion of extending the road but has not received an answer to date. Council Member Van Huss suggested to give them a due date and if they don't reply, then NFR will move forward.

By consensus, Tribal Council agreed to move forward with the contract.

b. Fire Station

Tribal Council agreed to meet County representatives on Thursday, May 16, 2019 – 3:00 p.m. at the IHA office with Mr. Irwin getting a paving quote prior to the meeting.

Council Member Van Huss motioned to go into executive session #1 @ 10:50 a.m. Secretary Guitierrez seconded. Mc 5/0/0

2) David Falls – TANF Director

a. Deputy Director Job Description

Council Member Van Huss motioned for a two-step increase from a G10 S7 to G10 S9 @ \$71,749.00 for NG based on Director's recommendation. Secretary Guitierrez seconded. Mc 5/0/0

Council Member Van Huss motioned to accept the recommendation from Director to stick to past practices for waiting until the 90-day period for key issuance for the deputy director. Secretary Guitierrez seconded. Mc 4/1/0

A discussion was held regarding the temporary job. Council Member Van Huss stated that she doesn't agree with tabling it until the 20th.

Treasurer McGovran motioned to table the temporary position to the meeting on the 20th. Secretary Guitierrez seconded. Mc 3/2/0

Council Member Van Huss motioned to come out of executive session #1 @ 11:41 a.m. Secretary Guitierrez seconded. Mc 5/0/0

b. Family Wellness Proposal

Mr. Falls proposed a proposal for "Healthy Futures of Tomorrow's leaders." This proposal is in collaboration with the North Fork Indian Housing Authority to increase physical activity and improved health for Native American Children by way of a playground.

Council Member Van Huss inquired if this was an allowable expense even though it's a permanent fixture. Mr. Falls stated that this is an allowable cost.

Secretary Guitierrez motioned to approve in the amount of \$9,991.00. Treasurer McGovran seconded. Mc 5/0/0

c. Resolution No. 19-46

This item was tabled until the youth council comes up with a name for their council.

d. Automotive Training Program

Mr. Falls reported that he will be developing a flyer for an up-coming class on mechanics given by Timothy Clani, on May 23, 2019. The class will be open to students and the public.

3) EPD Director

a. Communication Plan

This item was tabled until Tribal Council review.

4) Treasurer McGovran

a. ICWA Consultation

Treasurer McGovran requested to attend the consultation on June 3, 2019 in Albuquerque, New Mexico. Chairperson Fink will attend as well. Tribal Council agreed to have Attorney, Maureen Geary submit comments on behalf of the Tribe.

Tribal Council took a lunch break @ 11:48 a.m.

Tribal Council resumed @ 12:30 p.m.

5) Vice-Chairperson Beihn

a. Nim Nobe Store

Vice-Chairperson Beihn suggested to purchase polo shirts with logo and put them in the store to sell so that t-shirts will be on hand for those that will attend events on behalf of NFR.

b. Approval of NFR Temp Position

This item was tabled until May 20, 2019.

c. Approval of NFR Temp job announcement

This item was tabled.

d. Info/Announcement for monthly meeting

Vice-Chairperson Beihn suggested that giving reports on the things that were approved during the month, should be reported at the meeting. Council Member Van Huss requested to review Vice-Chairperson's list prior to the meeting. report on info for the month.

e. Travel / Mileage

Mr. Beihn inquired about the interpretation of mileage reimbursements from Council Members and whether or not, the current process is a directive from Tribal Council. A discussion was held regarding the overage of mileage and getting reimbursement and how fiscal questions the extra miles and how mileage should be given prior to the trip.

f. Tribal Council Vehicle

Vice-Chairperson Beihn suggested for Tribal Council to fix the Ford Explorer that was formerly the transportation vehicle, so that Tribal Council can have their own vehicle.

g. Tribal Council approval process

Treasurer McGovran returned to the meeting via phone @ 2:59 p.m.

A discussion was held regarding the process of approval over emails. A discussion was held regarding the recent job promotion and that Treasurer McGovran felt that her voice was never heard with her concerns because it was already approved by the time she read the email. Council Member Van Huss stated that business must go on and that things cannot stop because of traveling, etc. and that there are four other council members who can do the business as normal. A discussion was held regarding the director and that he should know what his cap is so that he can make recommendations as to what he thinks of his department. Tribal Council was elected by the people and a Council Member who is on travel should be able to entrust the decisions of other Council Members.

By consensus, Tribal Council agreed to continue the approval process via email as it currently stands.

A discussion was held regarding talking and taking staff time when a Council Member has a question or questions for that employee. Tribal Council agreed that Council needs to decide what to do and that Council has a right to talk to a staff member.

A discussion was held regarding telling citizen if citizens ask how a council member voted and that Tribal Council needs to support each other, but it is best to tell citizens why we vote the way we do in order to be transparent with the citizens. By consensus, Tribal Council agreed to be supportive.

Council Member Van Huss motioned that any time a Council Member flies, that they purchase the wi-fi in flight to be connected at all times. Vice-Chairperson Beihn seconded. Mc 5/0/0

h. CIMC Update

1. Survey

Vice-Chairperson Beihn gave a meeting update that was held on May 9, 2019. Vice-Chairperson reported that the Enrollment Clerk and Committee are working on two different types of elder lists because they will be sending a survey out the elders in order to get their input on where the program will be going.

A discussion was held regarding the duties of enrollment and whether or not they should be involved in the process of getting the survey out. Tribal Council agreed that the Enrollment Committee should not be involved as it is not their duty but the Enrollment Clerk can assist but under the NFR office duties.

Vice-Chairperson Beihn also reported about how he would like to see the meals being moved to different locations other than in North Fork.

2. Enrollment Request

Vice-Chairperson Beihn requested for the Committee to develop a list of the elders and survey to assist Enrollment Clerk. Vice-Chairperson Beihn also reported that one of the committee members had started on the survey/questionnaire on their own time.

i. Collaboration Meeting – This item was not discussed.

j. Station Meeting

1. Meeting in Las Vegas

Vice-Chairperson Beihn suggested to have a meeting with Station Casino for the two new Council Members to meet and hear information regarding the casino. Chairperson Fink will propose a date of June 21, 2019 to Station Casino along with John Maier.

VII. Unfinished Business

1. *Vice-Chairperson Beihn*

a. Update on Citizen Business / survey

A discussion was held regarding the family owned native business and why it is second on the list and how to differentiate the use of citizen, etc. A discussion was held regarding having a point system if more than one citizen applies for the bid and having an internal process for this.

Vice-Chairperson Beihn reported that he had the IT Director put the form on the website. Tribal Council reviewed the form and made some suggested changes. Tribal Council will wait for the revisions to the form.

By consensus, Tribal Council approved the letters for announcements.

Treasurer McGovran off phone @ 1:33 p.m.

Treasurer McGovran returned @ 1:54 p.m.

Treasurer McGovran off phone @ 2:21 p.m.

b. Native Preference documents – this item was not discussed.

c. Organizational Structure – Strengthen

1. Review all Org Charts, structure, positions, titles, responsibilities
2. Tribal Administrator – tabled until the 20th.
3. All department heads
4. All Boards and Committee
5. Employment development – This item was tabled.
 - a. Upgrade
 - b. Training
 - c. Evaluation System
 - d. Grievance procedure

VIII. Executive Session – These items were discussed in executive session #1.

a) *Pay equity question*

b) *Key and Credit card request*

IX. Mail / Travel – There were none.

X. Next Meeting – May 17, 2019

XI. Adjournment

Council Member Van Huss motioned to adjourn @ 4:53 p.m. Secretary Gutierrez seconded. Mc 4/0/0

Minutes submitted by: **Katrina Guitierrez** – 05/14/19

COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **24th** day of **May, 2019**, at which a legal quorum was present, these minutes were approved as presented by a vote of **5** For **0** Against **0** Abstaining.

DATED this **28th** day of **May, 2019**.


Katrina Guitierrez, Tribal Secretary


Judy E. Fink, Tribal Chairperson